

## COE VINTNERS - CONFIDENTIAL WHEN COMPLETED SUPPLIER ASSESSMENT QUESTIONNAIRE

Recognising the increased trend towards more stringent product traceability, environmental and safety compliance, Coe Vintners have adopted a Policy of reviewing the supply chain integrity of its suppliers. As a part of this policy, an initial assessment of the suppliers is undertaken by the completion of the following questionnaire.

- 1) Company Name:
- 2) Address:
- 3) Tel:  Email:
- 4) Date:
- 5) Contact:  Position:
- 6) Type of product / services supplied (please list below and / or provide brochure):

BOURGOGNE HAUTES COTES DE NUITS - RED WINE  
BOURGOGNE PINOT NOIR

VOSNE ROMANEE AUX REAS - RED WINE  
VOSNE ROMANEE MAIZIERES  
VOSNE ROMANEE CLOS DE LA FONTAINE

ECHEZEAUX GRAND CRU - RED WINE

RICHEBOURG GRAND CRU - RED WINE

### 1. Questionnaire:

- 1.1 Has the Company a recognised "registered" certified standard?

**For example:** For quality ISO 9001, ISO 22000, BRC Certification from a UKAS Accredited Certification Body (or other Notified Body as listed under the EC EA) Or other standards, such as ISO 14001 (Environmental Standards), OHSAS 18001 (Health & Safety Standard), ETI (assessed under the Ethical Trade Initiative for product and social responsibility)

If Yes (1.1), please provide copy of an accredited certificate and/or confirmation of the scope of approval against product supplied.

Please continue to *Section 2*.

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**2. Please answer the following questions about your company**

- |      |   |                                 |
|------|---|---------------------------------|
| 2.1  | Has your Company a Quality Policy Statement?  | <input type="text" value="No"/> |
| 2.2  | Has your Company an Environmental Policy Statement?   | <input type="text" value="No"/> |
| 2.3  | Has your Company a Health & Safety Policy Statement?  | <input type="text" value="No"/> |
| 2.4  | Are all employees acquainted with the above Policies?   | <input type="text" value="No"/> |
| 2.5  | Has your Company documented procedures for all areas?   | <input type="text" value="No"/> |
| 2.6  | Has your Company disaster recovery procedures?  | <input type="text" value="No"/> |
| 2.7  | Has your Company Product Recall procedures?   | <input type="text" value="No"/> |
| 2.8  | Does your Company inspect all goods prior to despatch?  | <input type="text" value="No"/> |
| 2.9  | Do your employees have trade union representation?  | <input type="text" value="No"/> |
| 2.10 | Does your Company record its purchase orders / contracts?   | <input type="text" value="No"/> |
| 2.11 | Does your product originate from sustainable resources?<br>This may include: packaging, pallets, wrapping, etc.                           | <input type="text" value="No"/> |
| 2.12 | Is any part of the work undertaken by you sub-contracted to others?<br>If yes, please give name of sub-contractor(s) <input type="text"/> | <input type="text" value="No"/> |
| 2.13 | Has your company / business goods in transit insurance?<br>If yes, please state value £ <input type="text"/>                              | <input type="text" value="No"/> |
| 2.14 | Will you protect the integrity of products supplied to us, i.e. from tampering?   | <input type="text" value="No"/> |
| 2.15 | Would you object to this questionnaire being reviewed by our customers  | <input type="text" value="No"/> |
| 2.16 | If requested, can you provide "certificate of origin"?  | <input type="text" value="No"/> |
| 2.17 | Would your Company object to an inspection of premises<br>and / or vehicles by a member of our management team?                           | <input type="text" value="No"/> |
| 2.18 | Do you record all incidents (environmental) and accidents (safety)?   | <input type="text" value="No"/> |

**Signed:**

**Name:**  **Position:**

**Date:**