



ALL RENEWAL INSTRUCTIONS

RENEW online at <https://online.tabc.texas.gov> and login to your existing account or click the "Registration" link. Payments can be made by credit card or electronic transfer (ACH). Do **not** submit application by mail if you renew online.

RENEW by mail: Verify information shown in 1 through 5 for accuracy. Tradename and mailing address changes can be made directly on this form by marking through the incorrect information and entering the current information. Any other changes will require additional forms. Contact your local TABC office or the Licensing Division at 512-206-3360.

Sign this application before a notary public. **Retain a copy of this renewal for your records.**

STATE FEES AND SURCHARGES are printed on the front page. Please add your fees and surcharges together for the total amount due.

PAYMENTS: Must be paid with a cashier's check, money order or company check payable to the Comptroller of Public Accounts. Personal checks will **not** be accepted. The postmark date will serve as proof of timely filing.

MAIL your renewal, bond if required, and total amount due to:

**TABC
PO Box 13127
Austin TX 78711-3127**

NOTE: Bonds may only be required for retail and manufacturer licenses/permits.

LATE FILINGS: If you do not file this application before your expiration date, your license/permit will expire and you must cease operations.

Your renewal may be filed within **30 calendar days** after your expiration date. A \$100 late fee will be required for **each** license/permit, in addition to all fees and surcharges.

OTHER FEES: Please note additional fees may be due to your city/county. It is your responsibility to contact these authorities to determine what amounts, if any, may be due and pay those fees. Failure to pay fees due to the city/county may result in administrative action against your license/permit by the commission.

For forms and additional information visit us at: www.tabc.texas.gov